

CENTERVILLE COMMUNITY SERVICES DISTRICT
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: President Richison, Vice President Hopson, Director Oliver and Director Whitehead

Absent: Director Woodstrom

Others Present: Tina Teuscher and Chris Muehlbacher

PRELIMINARY BUSINESS:

1. Call to Order: President Richison called the meeting to order at 7:00 pm.
2. Public Comment Period: President Richison opened the public comment period. No comments were received. The public comment period was closed.
3. Approval of the January 17, 2024 minutes: Director Oliver moved to approve the minutes. Vice President Hopson seconded. The vote was unanimous. Motion carried.
4. Authorize Payment of Bills for Current Expenses: Director Whitehead moved to pay the bills. Vice President Hopson seconded. Mr. Muehlbacher stated that the non-routine payments included the payment to Aqua Metrics for the Flexnet support. The Clear Creek payments include two of the O&M adjustments for Fiscal Years 2020 and 2021. The SWRCB payment is an annual fee, however, this year's invoice is higher since it does not include the disadvantaged community rate. The vote was unanimous. Motion carried.
5. Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenue year to date was \$774,238 versus expenses of \$785,854. He mentioned that office utilities were a little over budget.

Mr. Muehlbacher stated that the Capital revenue was \$196,884 versus expenses of \$223,543. He stated that the recent tax revenue and the Skiles capacity charge is reflected here.

Reserve Fund Status Sheet: The total reserve is \$1,142,409. The notable change was the LAIF interest.

NEW BUSINESS

1. Consider Approval of an Engineering Agreement with Butler Engineering for Services Related to Addressing the Final Conditions for the Shop Building: Mr. Muehlbacher stated that it is staff's recommendation that the Board approve the engineering agreement with Butler Engineering for \$6,000 to address the final conditions for the shop building.

Mr. Muehlbacher stated that he, staff and Directors Hopson and Woodstrom met with the County to discuss the requirements for finalizing the shop building. He stated that the new estimate is \$39,800; however, he believes with District staff doing some of the work this cost should go down by about \$15k.

Vice President Hopson stated that the agreement does not mention surveying the property for the path of travel. He stated that you could not design a path of travel without surveying it. The Board asked that Mr. Muehlbacher confirm it will include this service.

Vice President Hopson moved to approve the Engineering Agreement with Butler Engineering with the added verbiage regarding the surveying for the path of travel. Director Oliver seconded. The vote was unanimous. Motion carried.

2. Update on Water Supplies and Water Allocation: Mr. Muehlbacher stated that there was a telephone meeting today with the Bureau of Reclamation and we will be receiving 100% of our water allocation. This water year will become one of the three-year average years used for future droughts. Director Whitehead stated that it would be a good year to sell our Exchange Contract water and use all Project water to increase our usage for future droughts. He asked that Mr. Muehlbacher look into selling some of our Exchange water.

OLD BUSINESS:

1. Muletown Pump Station Generator Project Update: Mr. Muehlbacher stated that the design is ongoing. He mentioned that there will actually be two generators. The larger will run the pumps and the smaller one will be used for the controls. He stated that the generators will require a 2,000-gallon propane tank and not a 3,000-gallon as he mentioned last month. He also stated that during the Carr Fire the District used a similar generator at the Muletown Pump Station along with smaller generators throughout the District. All generators combined used a total of 319 gallons of diesel costing \$980.
2. Carr Fire Recovery Project Update: Mr. Muehlbacher stated that there is nothing to report.

GENERAL BUSINESS

1. Correspondence: Mr. Muehlbacher stated that there was information from the California Special District's Association regarding their vacancies on the CSDA Board. Should anyone be interested, the nomination application was included in the packet.
2. Director's Report: President Richison stated that he would not be at next month's meeting.
3. Manager's Report: Mr. Muehlbacher stated that he should know next month if we are the recipients of the ACWA JPIA grant for the concrete cutter. He also stated that the Field staff has been working on the Service Line ID's for the State; the C2 Tank rehab began Jan 17th, and that the District will be hosting an OSHA training next week with 18 students in attendance.
4. Committee Reports: None.
5. Announcements: The next regular Board Meeting will be held March 20, 2024.
6. Adjournment: Meeting adjourned at 7:34 pm.