

CENTERVILLE COMMUNITY SERVICES DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: President Richison, Vice President Hopson, Director Oliver, Director Woodstrom, and Director Whitehead  
Absent: None  
Others Present: Don Spellman, Mark Pion, and Chris Muehlbacher

**PRELIMINARY BUSINESS:**

1. Call to Order: President Richison called the meeting to order at 7:00 pm.
2. Public Comment Period: President Richison opened the public comment period. Don Spellman suggested that the monthly billing for Zone A use the same wording as included in the Prop 218 notice to make it easier to understand. Mark Pion spoke regarding operator staff. The public comment period was closed.
3. Approval of the May 15, 2024, minutes: Director Whitehead moved to approve the minutes. Vice President Hopson seconded. The vote was unanimous. Motion carried.
4. Authorize Payment of Bills for Current Expenses: Vice President Hopson moved to pay the bills. Director Oliver seconded. Mr. Muehlbacher stated that the payment to Aqua Metric was for three replacement registers for 1.5-inch meters. The Cal Rural and Schneider Electric payments are annual dues. The vote was unanimous. Motion carried.
5. Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenue year to date was \$1,097,530 versus expenses of \$1,135,060. He mentioned that May's consumption is on budget.

Mr. Muehlbacher stated that the Capital revenue was \$297,597 versus expenses of \$364,513. He stated that the capacity revenue included the Skiles progress payment. This month includes taxes received.

Reserve Fund Status Sheet: The total reserve is \$1,106,803. He stated that this statement reflects taxes received and cash flow needs.

**NEW BUSINESS**

1. Public Hearing for the Board to Consider Rate Increases for Water Rates, Pump Surcharge Fee, and Water Availability Charge as Included in Resolution 2024-04 and Consider Any Protests Submitted: President Richison accepted the staff report and opened the public hearing. Having no public comment he then closed the public hearing. Director Woodstrom moved to adopt Resolution 2024-04. Director Oliver seconded. President Richison called for a roll call vote. Director Whitehead – yes; Director Woodstrom – yes; Director Oliver – yes; Vice President Hopson – yes and President Richison – yes. Motion carried.

- 2 Consider Adopting Resolution 2024-03 Establishing the Tax Appropriation Limitation for Fiscal Year 2024-25: Following a brief discussion Director Whitehead motioned to Adopt Resolution 2024-03. Vice President Hopson seconded. President Richison called for a roll call vote. Director Whitehead – yes; Director Woodstrom – yes; Director Oliver – yes; Vice President Hopson – yes and President Richison – yes. Motion carried.
- 3 Consider Adopting a Capital Budget as Included in Resolution 2024-05: Mr. Muehlbacher provided an overview of the budget. Following discussion, Director Woodstrom motioned to Adopt Resolution 2024-05. Director Oliver seconded. President Richison called for a roll call vote. Director Whitehead – yes; Director Woodstrom – yes; Director Oliver – yes; Vice President Hopson – yes and President Richison – yes. Motion carried.

### **OLD BUSINESS:**

- 1 Muletown Pump Station Generator Project Update: Mr. Muehlbacher stated that the 90% design submittal was reviewed by staff. Mead and Hunt will continue with the final design.
- 2 Carr Fire Recovery Project Update: Mr. Muehlbacher stated that the project close-out is under CalOES management review. It should be submitted to FEMA shortly after being approved by the Governor’s authorized representative.

### **CLOSED SESSION**

- 1 Annual Review of District Manager’s Performance: No reportable action.

### **GENERAL BUSINESS**

1. Correspondence: None
2. Director’s Report: None
3. Manager’s Report: Mr. Muehlbacher stated that Bella Vista revised their water scheduled for May, June, and July. Butler Engineering has submitted the building permit application for finalizing the Shop Building and is anticipated to take upwards to four weeks.

Operations made considerable progress with the customer service line identification having completed 122 service lines. The lead and copper testing bottles were provided to customers on the week of June 10<sup>th</sup>. Operations replaced two 1.5-inch registers. The operators also replaced a small section of an 8-inch C-900 pipe that was leaking at a joint on Montgomery Circle. The repair outage impacted five customers. The vac trailer was received on Friday, June 7<sup>th</sup> and used at the Montgomery Circle leak. Operators also replaced a service line on Mountain Shadows.

4. Committee Reports: None
5. Announcements: The next regular Board Meeting will be held July 17, 2024.
6. Adjournment: Meeting adjourned at 7:50 to go into closed session. Closed session adjourned at 8:05.