

CENTERVILLE COMMUNITY SERVICES DISTRICT
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: President Whitehead, Vice President Richison, Director Oliver, Director Hopson and Director Woodstrom
Absent: None
Others Present: Collin Bogener, Tina Teuscher and Chris Muehlbacher

PRELIMINARY BUSINESS:

- I Call to Order: President Whitehead called the meeting to order at 7:00 pm.
- II Public Comment Period: President Whitehead opened the public comment period. No comments were received, the public comment period was closed.
- III Authorize Payment of Bills for Current Expenses: Director Richison moved to pay the bills. Director Hopson seconded. Mr. Muehlbacher stated that the payment to Sunrise Excavating is for the repair at the Glendive Bridge. All other payments were routine. The vote was unanimous. Motion carried.
- IV Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenues were \$144,922 versus expenses of \$139,367. He stated that water sales are coinciding as budgeted. Both Zones A and A1 are exceeding what was budgeted.
- Mr. Muehlbacher stated that the Capital revenue was \$13,266 verses expenses of \$38,862. The Skiles' deferred capacity charge is reflected for July.
- Reserve Fund Status Sheet: The total reserve is \$1,134,351.24. He mentioned that the balance for the O&M reserve increased by \$30k. This is money from the capital reserve for capital expenses. He also mentioned that the LAIF interest was reflected.

CONSENT AGENDA:

- I Approval of the minutes of July 19, 2023 Regular Board Meeting: Director Woodstrom moved to pull the minutes from the Consent Agenda. Director Richison seconded.
- The minutes were removed from the consent agenda. Director Woodstrom shared some recommended changes to the minutes under the Committee Reports regarding the AC Pipe.
- Director Woodstrom moved to accept the minutes with the changes. Director Hopson seconded. The vote was unanimous. Motion carried.

NEW BUSINESS:

1. Public Hearing for the Board to Consider Adopting a Final O&M Budget for FY 2023-24 as included in Resolution 2023-09 and Adopting a Capital Budget as included in Resolution 2023-10: President Whitehead opened the public hearing. No comments were received. The public hearing was closed.

Director Woodstrom moved to approve Resolution 2023-09 adopting the final O&M Budget for 2023-24 as well as Resolution 2023-10 adopting the 2023-24 Capital Budget. Vice President Richison seconded.

Director Hopson stated that he does not understand why the customers in both Zones A and A1 are required to pay for the power, repairs and maintenance in their zones while other customers do not have to pay for the repairs and maintenance of the Muletown Pump Station and the Zone C Pump Station. He believes that the District should cover the costs of the power and any repairs or maintenance to the A and A1 pump stations just as they do all other pump stations.

Mr. Muehlbacher explained that the remainder of the District is gravity fed. He stated that the pumps are available at both the C and Muletown Pump Stations for emergencies only. Both Zone A and A1 customers use the power and pump stations to receive water.

President Whitehead called for a roll call vote: Director Woodstrom – yes; Director Oliver – yes; Director Hopson – abstained; Vice President Richison – yes and President Whitehead – yes. Motion carried.

2. Review and Adopt Resolution 2023-11 Determining a Surplus and Ordering a Fund Transfer for Water Assessment 1995-1: Director Woodstrom moved to adopt Resolution 2023-11 determining a surplus and ordering a fund transfer for AD 95-1. Director Oliver seconded.

Mr. Muehlbacher stated that the 1995-1 Assessment was paid in full. There is approximately \$54k left in the Redemption account. It is the Finance Committee's recommendation to move those funds to the O&M reserves.

President Whitehead called for a roll call vote: Director Woodstrom – yes; Director Oliver – yes; Director Hopson – yes; Vice President Richison – yes and President Whitehead – yes. Motion carried.

3. Discussion of Setting a Board Workshop for Review and Prioritization of Capital Projects including the AC Pipe: Mr. Bogener stated that at the Resource and Planning meeting it was suggested to schedule a workshop to discuss the AC Pipe Replacement Project and other capital projects. Director Hopson stated that the Resource and Planning Committee would like to see the Board agree to hold the workshop because the projects are very expensive. Director Woodstrom agreed and stated that he would also like to see a prioritization of all capital improvement projects discussed as well. He also asked if the AC project discussion would only include the 4" pipe or all sizes of AC Pipe. Mr. Muehlbacher stated that the discussion should cover all sizes.

Director Hopson moved to schedule the workshop. Vice President Richison seconded. Motion carried.

OLD BUSINESS

1. Tank Coating Program update: Mr. Muehlbacher stated that the program has been in effect now for two years. This year the B Tank was fully rehabilitated and the A Tank had some warranty work completed. Visual inspections were completed on the A, A1 and C1 Tanks. The C2 Tank had a complete washout.

He mentioned that he requested advice from Superior Tank Solutions regarding the timing of Tank A1 or C2 needing to be the next priority. The schedule shows Tank A1 receiving a complete rehabilitation; however, C2 may need to be considered first.

2. Muletown Pump Station Generator Project update: Mr. Muehlbacher stated that the budget modification was approved and is simply waiting for a signature. The engineering design contract will be presented to the Board for consideration at the September meeting.
3. Carr Fire Recovery Project update: Mr. Muehlbacher stated that the representative from CALOES contacted him this afternoon and has completed her validation of the expenses and will continue to process the project.

CLOSED SESSION

1. Conference with Legal Counsel – Anticipated Litigation - Significant exposure to litigation pursuant to § 54956.9(b): President Whitehead stated that the Board went into closed session at 8:10 pm and returned at 8:31 pm. He stated that there was no reportable action taken.
2. Real Property Negotiations (§ 54956.8) - Property: Water Treatment Plant: No reportable action was taken.

GENERAL BUSINESS

1. Correspondence: None.
2. Director's Report: None.
3. Manager's Report: Mr. Muehlbacher stated that he has been talking with the operators regarding suggestions for the JPIA Risk Transfer Grant.

He stated that the ARPA Funds are being reviewed by County Counsel. Once the review is complete we should be getting a status update in the near future.

Mr. Muehlbacher stated that the operators replaced a service line on Plateau Circle and repaired a leak on the Glendive Bridge. They have also been performing flushing of all dead ends.

4. Committee Reports: Notes were provided.
5. Announcements: The next Board meeting is September 20, 2023.
6. Adjournment: Meeting adjourned at 8:31 pm